

## 小一入學統一派位註冊須知

### Notes of POA Central Allocation Registration

家長請按照教育局編配的指定日期及時間到校辦理註冊手續。

Please follow the date and time shown on the “Primary One Registration Form”

註冊時請帶備以下文件：

Documents to Bring for Registration:

- 1) 小一註冊證 (正本)  
Primary One Registration Form (Original)
- 2) 出生證明文件(如:香港出世紙、香港身份證、護照或有效居留證件) (正本及副本)  
HK Birth Certificate, HKID card, passport or permit (Original and Photocopy)
- 3) 相片一張  
One photo
- 4) 住址證明副本(如水、電費單)  
Proof of Address (e.g. water bill, electricity bill)
- 5) 貼上\$2.2 郵票之回郵信封兩個(請在信封封面寫上學生姓名及地址)

The parent is required to submit 2 envelope, each written with the name and address of the student applicant and pasted with a \$2.2 stamp.

- 若家長未能在指定日期及時間辦理入學註冊手續，必須事先與獲派的學校負責人聯絡，以便另作安排，否則等同放棄該學位。

Parents who cannot register their child with the school within the specified period and time should notify the person in charge of registration of the school concerned to make alternative arrangements in advance; failing that, they would be deemed to have given up the school place allocated.

- 家長無須攜同子女到校辦理註冊手續。

Parents are not required to bring along their child to the school for the registration formalities.

如有任何查詢，請致電 2488 1520 與本校職員聯絡。

For enquiries, please contact our School Office on 2488 1520.